

LEVEL 3 AWARD IN HEALTH AND SAFETY (SUPERVISORS/LINE MANAGERS)

Aim :-

To provide understanding of the main concept of health and safety, promote the benefits of a health and safety culture, clarify the roles and responsibilities of individuals, supervisors and management in health and safety, and provide an understanding of health and safety control and improvement strategies available to supervisors.

Course content :-

Legal provisions

- Health and safety at work act responsibilities
- Regulations and codes of practice
- Employees rights and responsibilities
- Penalties and enforcement powers
- Working with enforcement officers
- Sources of information

Concept of health and safety

- Who is at risk?
- Incidence of illness and accidents
- Health and safety factors and how to use them
- Costs of poor health and safety

Accidents in the workplace

- Nature of accidents
- Accident prevention
- “Near Miss” and accident reporting
- Accident investigation

Health in the workplace

- Nature of illness and disease
- Monitoring of health/illness
- Key causes and prevention

Risk assessment (general & specific)

- Auditing and monitoring
- Investigating incidents
- Keeping records

Supervising health and safety

- The role of supervisor
- Monitoring health and safety
- Motivating and encouraging improvements
- Training needs and techniques
- Working with employees
- Handling conflict
- Working with management

Who should attend :-

- Supervisors
- Team leaders
- Owners of small business
- Anyone who has a responsibility, safety representative for health and safety of others in the work place

Length of course :-

- 3 days
- 12 candidates

Venue :-

- Your premises

This course can also be certified by the Chartered Institute of Environmental Health. This does however incur an additional charge by them.

N.B. It is the employer and employee's responsibility to follow Health and Safety Regulations.